

REDCap Mobile App

CCTS Biostatistics Core

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What is the REDCap Mobile App?

The REDCap Mobile App is an app that can be installed on an Android or iOS tablet or mobile device so that data may then be collected in an offline fashion on that device. At some point later on, it may then be synced back to this project on the REDCap server. The app is most useful when data collection will be performed where there is no Internet service (e.g., no WiFi or cellular service) or where there is unreliable Internet service.

Once a user in this project is given 'REDCap Mobile App' privileges, they can navigate to the mobile app page on the left-hand menu and use it to set up this project inside the mobile app on their device. Once the mobile project is set up on the device, the user can collect data (which is stored locally on the device), and then at some point, sync that data back to this project on the REDCap server.



What is the REDCap Mobile App?

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When Should You Use the App?

Consider using the app when data collection will be done without an internet connection. Data can be saved on the device before it is connected to the REDCap server.

- If you are connected to the internet, real-time data entry on the regular REDCap webpage is preferable.

The app is only for data collection. Project design and modifications must be done via the regular REDCap site.

What Should You Consider?

Using the mobile app is different from connecting to the regular REDCap site on a mobile device. The app is for offline data collection, while the regular REDCap site is for real-time data collection and

storage on the server.

The app is not for study participants. Rather, it's intended for study staff to enter data. If participants need to directly enter online data via mobile devices, a separate app called MyCap must be used.

Collected data is stored on the local device before and after syncing to the REDCap server. You must manage your devices with adequate security protocols and IRB approval, if applicable. The REDCap support team isn't responsible for the data saved on mobile devices.

Additional things to keep in mind:

- Data collected in the mobile app will not be synced to the server automatically. The user must send it to the server manually.
- Whenever the REDCap project's design is modified, make sure to sync the project with the mobile app.
- Some functions and external modules, such as the Multi-Language Management module, may not work in the app.
- App login credentials (PINs) are device-specific. PINs are **not** managed by the REDCap support team.

Set Up the Mobile App

User Rights

The REDCap mobile app defines two types of users, an "admin" and "data collectors." Decide who on your project will be the admin and who will be data collectors. On the User Rights page of your project on the regular REDCap site, grant the following permissions:

- The "admin" user will need the ability to request an API token. "Data collector" users who are not involved in app setup don't need an API token.
- For users who need to collect data using the app, check 'Allows user to collect data offline in the mobile app'
- For users who need to download data from the REDCap server to the app, check 'Allow user to download data for all records to the app?'

The screenshot shows the 'Basic Privileges' configuration page for a role named 'manager'. The page is divided into several sections:

- Role name:** manager
- Ingressional privileges:**
 - Project Design and Setup:
 - User Rights:
 - Data Access Groups:
- Other privileges:**
 - Survey Distribution Tools:
 - Alerts & Notifications:
 - Calendar & Scheduling:
 - Add/Edit/Organize Reports: (Note: Also allows user to view ALL reports (but not necessarily all data in the reports))
 - Stats & Charts:
 - Data Import Tool:
 - Data Comparison Tool:
 - Logging:
 - File Repository:
 - Data Quality: (Sub-options: Create & edit rules, Execute rules)
 - API: (Sub-options: API Export, API Import/Update)
- Settings pertaining to the REDCap Mobile App:**
 - REDCap Mobile App: (Link: [What is the REDCap Mobile App?](#))
 - Allow user to collect data offline in the mobile app:
 - Allow user to download data for all records to the app?:
- Settings pertaining to project records:** [View these settings](#)

Confirm Mobile App Privileges ✕

Before enabling REDCap Mobile App privileges for this user, you must confirm that you understand the following things. Please be advised that regardless of this user's API export/import rights and Data Export rights, **when the user uses the mobile app, their mobile app privileges will automatically give the user 'Full Data Set' rights for Data Exports (if they have 'download data' privileges for the mobile app) and will give the user both API export and API import rights *ONLY FOR REQUESTS MADE BY THE MOBILE APP***. When not using the mobile app, the user's rights will behave normally as they have been defined. NOTE: Since the mobile app requires full data export access and also requires the ability to make API exports and imports, the mobile app's privileges trump the normal user privileges during mobile app operations with the REDCap server. **However, unless a person is granted the extra user privilege to 'download data for all records to the app', then they will not be able to download any data to the app from the project on the REDCap server.**

Additional user rights must be defined on each device, applicable only to that device. Within the app on a device, one admin and multiple data collectors can be added.

Install the App

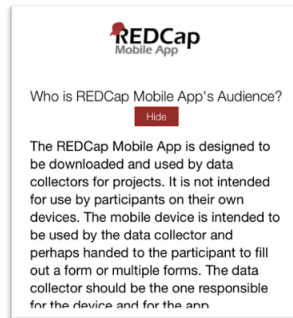
On the regular REDCap site, navigate to the REDCap Mobile App page. Generate an API token to enable the mobile app function.

The screenshot shows the REDCap Mobile App setup page. The left sidebar contains a navigation menu with 'REDCap Mobile App' highlighted. The main content area includes a 'What is the REDCap Mobile App?' section, a 'STEP 1: Download the app on your device' section with links to the App Store and Google Play, and a 'NOTICE' section about generating an API token.

After generating the API token, install the app on each mobile device that will be used for data collection. The app can be downloaded from the app store using the QR code, the links, or the initialization code.

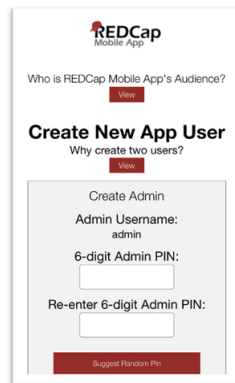


Open the app to view the interface. As a reminder, the app is for the research team’s data collection, not for study participants.



Create User Accounts

Within the app on a device, create user accounts for the admin and data collectors and set their PINs.



Why create two users? From the app’s documentation:

“The REDCap Mobile App uses an Admin account to manage the accounts of its data collectors. The Admin account grants app function rights for data collectors which allows them to set up/remove projects, send data, delete records, view/modify existing records, and reset passwords. The admin account can also perform all of these functions with the exception of collecting data. Data collectors’ passwords can be recovered via the Admin account, but the Admin account password cannot be reset. So please store it in a secure place.”

Please note that **the admin PIN cannot be retrieved**. If you lose track of the admin PIN for a device, the app must be deleted and reinstalled. Then, you must go through the setup process again, re-generate admin and data collectors’ PINs, and re-import the project. Any locally saved data will also be deleted if it has not yet been synced to the server.

Create New App User

Why create two users?
[Here](#)

The REDCap Mobile App uses an Admin account to manage the accounts of its data collectors. The Admin account grants app function rights for data collectors which allows them to set up/remove projects, send data, delete records, view/modify existing records, and reset passwords. The Admin account can also perform all of these functions with the exception of collecting data. Data collectors' passwords can be recovered via the Admin account, but the Admin account password cannot be reset. So please store it in a secure place.

Set up individual data collector's user rights.

The left screenshot displays the 'User Rights for hnm238' configuration page. It includes a 'Logout' button and a 'Connected' status indicator. A message states: 'You must save rights below for changes to take effect!'. Below this is a list of permissions with checkboxes:

- Allow to setup/remove projects
- Allow to data/project renewal and send data (download data is determined by REDCap project user rights)
- Allow to data/project renewal
- Allow to send data (download data is determined by REDCap project user rights)
- Allow to delete/rename records that have been created in the app
- Allow to view and to modify existing records
- Allow to send logs
- Allow to send emergency data dump
- Allow to send emergency data dump for all projects
- Allow to visit REDCap website
- Display button on Send-Data page to Clean Data
- Display overhang with buttons while filling out instruments for immediate save

The right screenshot shows the 'Functions for User hnm238' page. It features a 'Logout' button and a 'Connected' status indicator. A message states: 'You must save rights below for changes to take effect!'. Below this are several red buttons:

- Save Rights for hnm238
- Reset Password
- Set Up New Mobile Project
- Send Data Dump for All Projects
- Remove User and Associated Projects

Set Up Your Project

Bring the REDCap project into the mobile app using the QR code or the alternate method.

Initialize a Project

Scan QR Code

To initialize a REDCap project in this app, first log in to your REDCap server as you normally would in your web browser, then go to the desired project in your My Projects list, and click the "Mobile App" link on the left-hand menu of the project. If you do not see that link on the menu, then you probably have not been given "App" user rights yet in that project. On that page, click the "Initialize Project" button to display the QR code, after which you can click the "Scan QR Code" button below to scan that QR code in order to initialize the project in the mobile app.

[Scan QR Code](#)

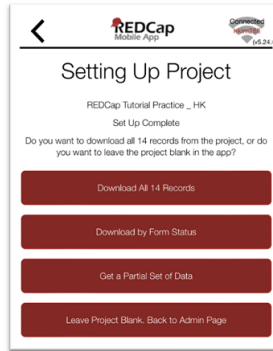
The Alternative Method

If you have trouble scanning the QR code, then click the "Can't get the QR code to work?" link on the page in your REDCap project. This will provide you with an initialization code that you can then enter into the app. Be sure to move your mouse arrow off of the QR code, or the scan will not work.

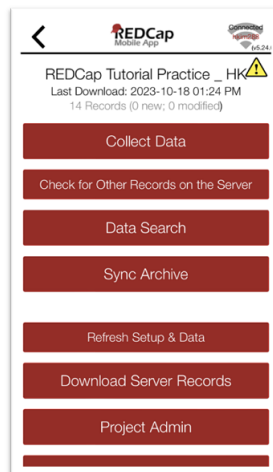
Code:

[Submit Code](#)

On the Setting Up Project screen, decide whether to download project data.

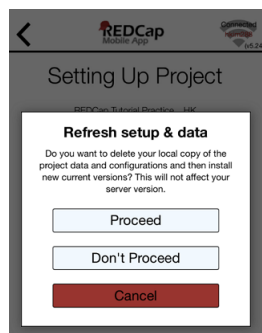


Review the project main page.



Refresh Setup & Data

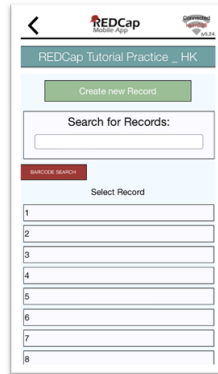
To use the up-to-date data collection forms, make sure to download and update the project setup from the server. This must be done while the internet is available.



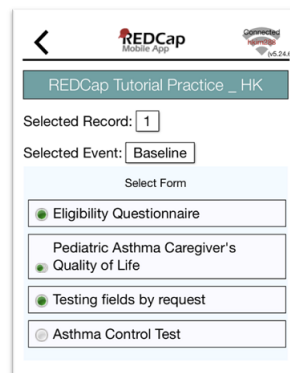
Use the App

Collect Data

Click "Collect Data." Create a new record or select an existing one if records have been downloaded from the server.

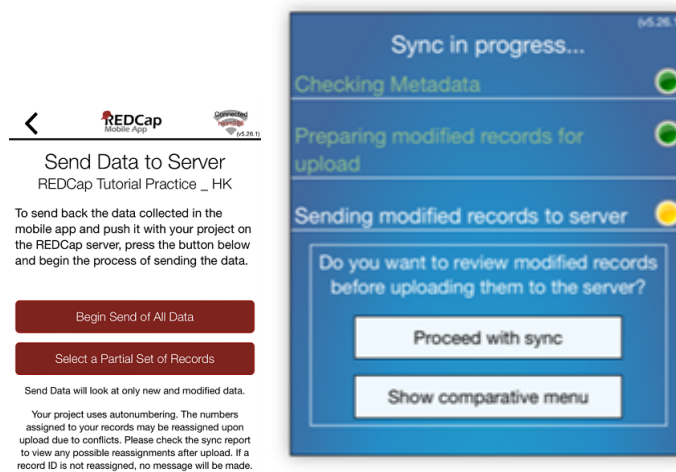


Select the data collection form. If the project is longitudinal, select the event. Then enter data.



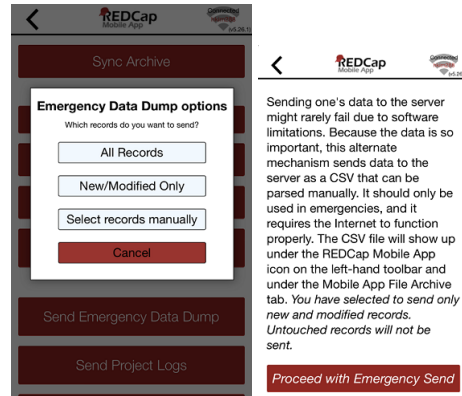
Send Data to the Server

After data is collected in the app, the user should send it to the REDCap server while internet is connected. If not sent, the data will stay on the mobile device.



Emergency Data Dump

This option should only be used in emergencies when the data sync is limited for some reason. This method will send data as a CSV to the server, but not to the data entry form.



Mobile App Dashboard

On the regular REDCap site, you can access mobile app activity. Tabs include Dashboard, All App Activity, App Data Dumps, and App Logs.

REDCap Mobile App

[Set Up Project](#)
[Dashboard](#)
[All App Activity](#)
[App Data Dumps](#)
[App Logs](#)

Displayed below are the devices utilizing the REDCap Mobile App for this project and also a log of important activities - namely, the most recent project download and the five (5) most recent synchronizations. You may provide each device with a nickname to more easily identify the device in the activity below and other Mobile App pages. You may also 'block' an individual device so that it may no longer sync data, download data, or even have the project be accessible within the Mobile App on the device. For instance, you might want to block the device if it were stolen. This helps protect your data from being corrupted or from falling into the wrong hands.

Devices Used By The Mobile App			
Device UUID	REDCap Nickname for Device	Block Device?	
50303743-4411-4037-9894-989498949894	<input type="text" value="Add Nickname"/>	<input type="button" value="Save Nickname"/>	<input type="button" value="Unlocked"/> <input type="button" value="Block Device"/>

Recent Downloads and Uploads (All Devices)			
App Event	Time	Effect	Device
Last Refresh	10/19/2023 11:37am	Project Download with Some or All Data	04ED7242-11D7-4039-9201-589393C02D1E
Last Sync 1	10/19/2023 12:25pm	Upload with 1 Record.	59207F48-4402-4039-9201-589393C02D1E