Creating Projects

CCTS Biostatistics Core

June 2023

Log In

Users with Full-Access (Creator or Owner) REDCap accounts can create new REDCap projects from scratch. If needed, begin by requesting a full-access account.

Visit https://www.redcap.ihrp.uic.edu/ and log in with your username and password.

Figure 1: Log in.

Create Project

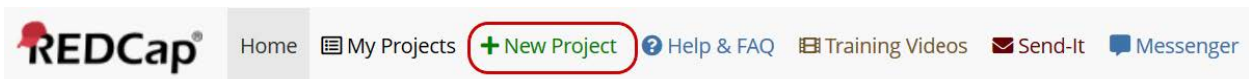At the top of the REDCap home screen, click + New Project.

Figure 2: Create a new project.

Enter a name for the project and select a purpose from the dropdown menu. Select "Create an empty project (blank slate)." Then click Create Project.

Figure 3: Set the project title and type.

Design Project

Open the Project Setup page to review and manage project settings, including enabling surveys and defining a longitudinal event structure.

Figure 4: Open Project Setup.
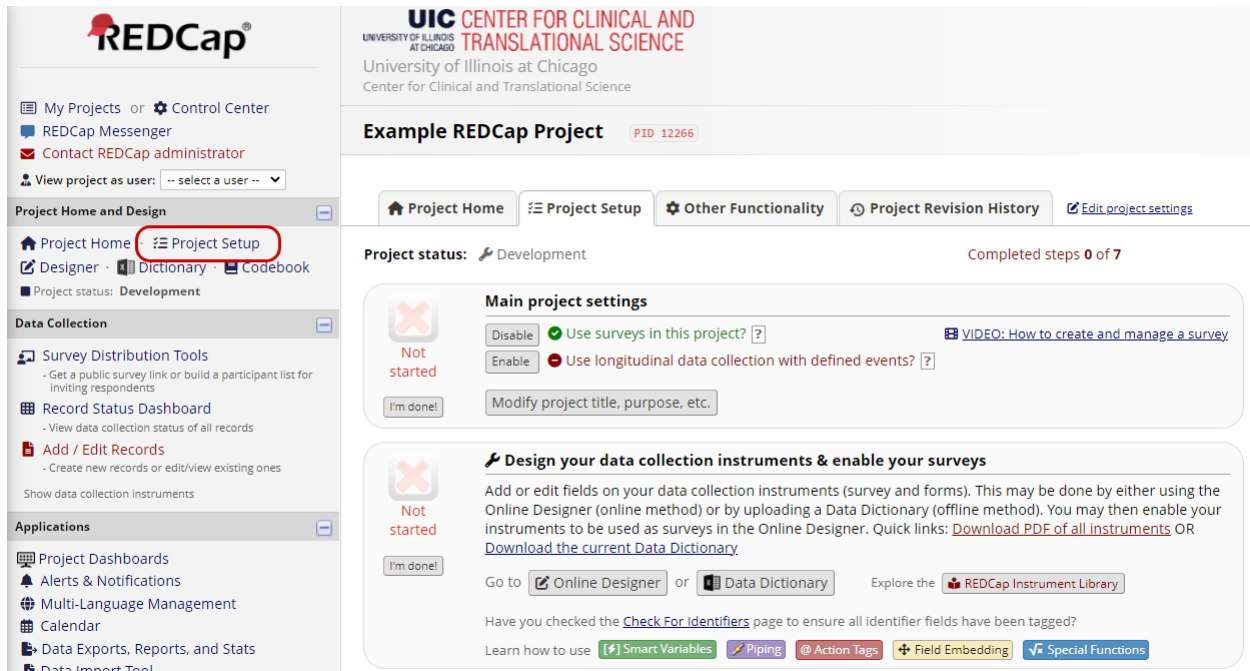
Open the Online Designer to start building your data collection instruments.

Figure 5: Open the Online Designer.